**Special Access Term Discount Plan Agreement**

**ESTABLISH NEW PLAN  CHANGE EXISTING PLAN**

**EXTEND EXISTING PLAN – 1 YEAR EXTENSION**

Customer Name: ACNA(s):

Customer Address:

Customer Contact: Phone

Fax:

CenturyLink™ Contact: Wholesale Support Center Phone: 866-302-3542

[WSC@centurylink.com](mailto:WSC@centurylink.com) Fax: 866-764-8610

PID: State:

Original PON:

Plan Type:  DS1\*  DS3\*  DDS\*

Frame Relay\*\*

ATM\*\*  Optipoint\*\*  SSRS\*\*

\* extendable \*\* not extendable

Plan:   3 Year (C)  3 Year w/ 1 Year Extension (C)

5 Year (D)  5 Year w/ 1 Year Extension (D)

Commitment Level: \_\_\_\_\_\_\_ Circuits) (Not applicable for ATM, Optipoint or SSRS plans)

Plan Start Date: Plan End Date:

Check if applicable:

Add all future growth for the plan type to this term plan.

Adjust upper commitment plan quantity automatically.

Interstate

Intrastate

COMMENTS:

Customer Signature Date:

NOTE: The effective date for billing the term discount rate on the original PON noted above will be the date this signed form is received in our office or the completion date of the order whichever is later.

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| **Term Discount Form Field Definitions** | The following table exhibits the field and field definition associated with the Term Discount Plan and Premier Term Discount Plan Agreement Form. |

| Field | Definition |
| --- | --- |
| Action | Select appropriate action: Establish New Plan, Change Existing Plan or Extend Existing Plan – 1 Year Extension |
| Customer Name: | Customer name. |
| ACNA(s): | ACNA or a list of ACNAs.  **Note:** If there are too many ACNAs to list, a list of the ACNAs can be attached. |
| Customer Address: | Customer's street address.  **Note:** This address will be used for future correspondence related to term discount. |
| Customer Contact: | Customer contact for CenturyLink to use when needing or providing information regarding the term plan. |
| Customer Phone: | Current phone number for the customer contact. |
| Customer Fax: | Current FAX number for the customer contact |
| CenturyLink Contact: | CenturyLink contact for customer to use when needing or providing information regarding the term plan. |
| CenturyLink Contact Phone: | Current phone number for the CenturyLink contact. |
| CenturyLink Contact FAX: | Current FAX number for the CenturyLink contact. |
| PID: | Plan ID. To be populated by the CMSC when the PID is assigned. Assigned at either a state level or ‘ALL’ States. |
| State: | Identifies the States for which the term discount plan is applicable. If signing up for all states then ‘ALL’ is entered. If signing up for a few states then each state must have a separate plan. |
| Original PON: | To be completed by the CenturyLink Service Center. The information populated in this field represents the PON that will appear on the customer's bill when the term plan is activated. HARD CODED for SCRUB Process (EC-TDP-CONV) |
| Plan Type: | Identifies the type of service for the term discount plan.  Options:   * High Capacity = DS1 or DS3 * High Speed Digital Data (56 KBPS. 64 KBPS) = DD * Shared SONET Ring Service (SSRS) * Frame Relay or * ATM |
| Plan: | The customer or the point of contact should check the applicable plan.   * Plan C – 3 year or * Plan D – 5 year |
| Commitment Level | The customer or the point of contact should enter the number of committed circuits. |
| Plan Start Date | The customer or the point of contact should populate the plan start date. This date represents the date that billing is effective with the discount(s). |
| Plan End Date: | The customer or the point of contact should populate the plan end date. This is determined by taking the plan start date and adding the number of years committed minus one day. |
| Add Future Growth: | The box would be checked if the customer chooses to add all future growth for the same service type to the plan. This option is NOT applicable when a customer has more than one plan for the same service type within a state. |
| Adjust Commitment Level automatically | The box would be checked if the customer has committed 100% of their facilities for a service type to a plan. This option allows the customer to have the upper limit of the plan commitment quantity adjusted when future growth is added to the plan. This will eliminate the need to have new TDP Agreement Forms signed every time the 130% upper limit is met. |
| Interstate or Intrastate: | Select only one or the other of these boxes. The box selected indicates the jurisdiction of the plan requested. Separate plans are required for intrastate circuits where term discount pricing is tariffed for the applicable classes of service and should not be combined with interstate circuits.  *note: All State plans are not available for intrastate plans.* |
| Customer Signature: | The customer must sign the Agreement Form. This is necessary since an ASR will not be used to activate the term plan. |
| Date: | The date the customer signs the Agreement Form and faxes to the CMSC. |